

City of Brisbane

Agenda Report

DATE: Meeting of February 18, 2016
TO: Mayor & City Council
FROM: Clayton Holstine, City Manager
SUBJECT: Rules for Council Reorganization

RECOMMENDATION

Consider adoption of Resolution No. 2016-06 setting guidelines for the selection of Mayor and Mayor Pro Tem

BACKGROUND

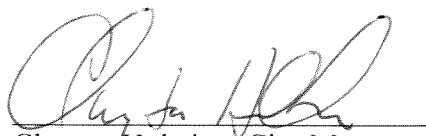
Council recently met and discussed options for establishing guideline/rules. Attached is a resolution that follows that discussion. The following elements are incorporated into the resolution:

- Establishing a meeting prior to the actual reorganization meeting to facilitate a discussion and understanding of the upcoming year's rotation. This meeting is a public meeting subject to the Brown Act.
- Goal of having all newly elected councilmembers serve as Mayor during their first term.
- Goal of having the Mayor Pro-tem selected as the next Mayor whenever possible

In addition to the language in the proposed resolution the Council may wish to consider additional language to clarify the rotation of the outgoing Mayor relative to the newly elected Councilmembers and the rotation of newly elected councilmembers. I have also included an item to direct that a rotation list will be maintained by the City Clerk.

Following language would become Items # 4, 5, & 6 (#4 in the proposed resolution would drop to #7).

4. After serving a term as Mayor that Councilmember will drop to the bottom of the rotation list.
5. Newly elected Councilmembers will be slotted above the last Mayor. If there is more than one newly elected Councilmember, he or she will be slotted according to number of votes in the previous election, with the councilmember receiving the highest number of votes being slotted higher.
6. The City Clerk will maintain the rotation list and will present the list to the City Council on an annual basis.



Clayton Holstine, City Manager

RESOLUTION NO. 2016-06

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE SETTING
GUIDELINES FOR THE SELECTION OF MAYOR AND MAYOR PRO TEM**

WHEREAS, the City Council wishes to set guidelines for the selection of Mayor and Mayor Pro Tem so that potential conflicts concerning who is selected as Mayor and Mayor Pro Tem may be avoided; and

WHEREAS, serving as Mayor and Mayor Pro Temp for the City is a privilege and not a right.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Brisbane that the following Guidelines are adopted for the selection of Mayor and Mayor Pro Tem:

1. The City Council will meet the week prior to the Council's Reorganization Meeting (typically held in December of each year) to discuss the selection of the next Mayor and Mayor Pro Tem.
2. Whenever possible, each Council member shall have the opportunity to serve as Mayor during that Council member's first term of office.
3. Whenever possible, the City Council shall select the then current Mayor Pro Tem as the next Mayor.
4. These Guidelines supersede any other adopted Council policy or guidelines concerning the same issue.

Clifford R. Lentz, Mayor

I hereby certify that the foregoing Resolution No. 2016-06 was duly and regularly adopted at the meeting of the Brisbane City Council on February 18, 2016 by the following vote:

AYES:

NOES:

ABSENT:

Sheri Marie Spediacci, City Clerk